Superior Court of California, County of Contra Costa

DECLARATION OF DISCLOSURE

What you will find in this packet:

- Additional Resources (FamLaw-101-INFO)
- Requirements for Filing Court Papers (MC-500-INFO)
- **Declaration of Disclosure Instructions** (FamLaw-105)
- Start Your Online Divorce Workshop (FamLaw-102)
- Declaration of Disclosure (FL-140)
- Schedule of Assets and Debts (FL-142)
- Income and Expense Declaration (FL-150)
- After Service of Disclosure Documents... (FamLaw-106)
- Declaration Regarding Service of Declaration of Disclosure and Income and Expense Declaration (FL-141)

You Can Get Court Forms FREE at: www.cc-courts.org/forms

If you don't find what you're looking for here, you may want to check out the additional resources listed on the back of this page

~ Additional Resources ~

Contra Costa Superior Court

www.cc-courts.org/familylaw

Virtual Self-Help Law Center

www.cc-courthelp.org/familylawtopics

Family Law court is for people who are ending a marriage or other committed relationship, dividing what they own and owe, working out child custody and visitation issues, dealing with child support or spousal support, addressing domestic violence issues, or identifying a child's legal parents.

Often, people involved in court cases need more than just legal help. It's important that you understand what is happening to you and get the help you need. For some suggestions about where to get other help, go to the California Court's Self-Help Center at www.courts.ca.gov/selfhelp.htm or check out one of the sites below:

Contra Costa County Bar Association's Lawyer Referral Service

www.cccba.org/community/find-a-lawyer/index.php

Contra Costa County (CA) Resource Center (211)

65.166.193.134/IFTWSQL4/cccc/public.aspx (or do an internet search for 211 Contra Costa County Resource Center)

Legal glossaries in 12 languages, prepared by the Superior Court in Sacramento www.saccourt.ca.gov

A Guide to California's Free Website for Legal Help

www.lawhelpcalifornia.org

*Th*e Contra Costa County

BarAssociation

is proud to sponsor the Family Law

MODERATE MEANS PROGRAM

IF you qualify*,
we will refer you to an experienced Family Law Attorney
who has agreed to represent clients at a reduced rate.
Please telephone us at:

925 / 677- 0234

Monday - Friday 1:00-4:00 p.m.

*This is not a low income or pro-bono service.

Family Law - Information FamLaw-101-INFO Rev. 12/8/16

The Clerk of the Court cannot accept for filing any papers that do not comply with California Rules of Court 2.100 et seq. (CRC 2.118)

To avoid having your papers rejected by the clerk:

Use Judicial Council forms whenever possible

If you print Judicial Council forms from your computer, print them out single-sided. (Don't print double-sided unless you know how to tumble the pages). Judicial Council forms can be found at http://www.courts.ca.gov/forms.htm.

If the form you need is not on the Judicial Council website, you will have to make your own form which follows these rules

- 1. White or unbleached paper 8 1/2 by 11 inches
- 2. One-sided paper only one side of each page may be used
- 3. 12 pt font (Courier, Times New Roman, Arial or equivalent (Handwritten papers are OK but write legibly)
- 4. Line spacing One and one-half or double-spaced (use pleading paper either the <u>Judicial Council form MC-20</u> or create your own using the legal template in your word processor)
- 5. Margins at least 1 inch from the left edge and ½ inch from right edge
- 6. Page Numbers pages must be numbered consecutively on the bottom (1, 2, 3 ...)
- 7. Binding Original and copies must be firmly bound (e.g. stapled) AND the Original must be 2-hole punched at the top.

You will need the **Original document**, signed in ink (blue is best), and correct number of identical copies (*original for the Court, a copy for each party*) for the clerk to file.

The Rules are important – Remember - You want the Judge to understand what you have written. Don't make that impossible by submitting papers that are too hard to read because they are upside down, the print is too small or too light, or the pages have fallen out of the file because they are too small or too large and/or not properly fastened.

Superior Court of California, County of Contra Costa

DECLARATION OF DISCLOSURE

INSTRUCTIONS

1.	Parties to dissolution, legal separation and nullity cases are required to exchange a Preliminary Declaration of Disclosure with the other party. The following forms are the Declaration of Disclosure forms:					
	[] Declaration of Disclosure (FL-140)					
	[] Schedule of Assets and Debts (FL-142)					
	[] Income and Expense Declaration (FL-150)					
2.	Complete these 3 forms. Make 1 copy each of forms FL-140 and FL-142. Do not file these forms with the court.					
3.	Make 2 copies of form FL-150 and file with the court.					
4.	Serve a copy of each form (FL-140, FL-142, and a filed copy of FL-150) on the other party in your case.					
5.	Complete and sign the Declaration Re: Service of Declaration of Disclosure (FL- 141). This document is very important; it tells the Court that you have completed and served your Preliminary Declaration of Disclosure.					
6.	Make 2 copies and <u>file</u> FL-141 with the court. File the completed Proof of Service and copies at the Clerk's Office, in Martinez.					
7.	. Serve a copy of the filed FL-141 on the other party by mail. See Form FL-335, Proof of Service by Mail.					
	ere are instructions for filling out these forms on the court's self-help website at					
	s best to serve the Declaration of Disclosure on the other party as soon as possible your case will move forward.					

There is a requirement to complete a Final Declaration of Disclosure but parties may agree to waive this requirement as part of the judgment process.

You can prepare these forms and serve them with the Summons and Petition or you

can serve them later by mail or personal service.

Start Your Divorce Online Workshop

Family Law Facilitator's Office

The **Start Your Divorce** workshop is now online!

Go To:

www.cc-courts.org/family/divorce.aspx

To complete the workshop you will need the following packet(s):
Divorce: Start Your Divorce
Fee Waiver
YOU CAN ALSO DOWNLOAD THESE PACKETS AT THE COURT WEBSITE AT www.cc-courts.org/forms. On the main page, go to "General Information" and select

Once you have completed your forms, you can contact the Family Law Facilitator's Office for a review of your documents. For updated information on how to contact our office, please visit our webpage at https://www.cc-courts.org/family/flf.aspx.

"Forms." Click on "Forms Packets" and scroll down to "Family Law Packets & Forms."

Please note that our office cannot give legal advice. Our office can review your documents for procedural issues, but cannot help you strategize or research legal topics. If you need legal advice, please contact an attorney outside of the court.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):	
TELEPHONE NO.: FAX NO. :	
E-MAIL ADDRESS: ATTORNEY FOR (Name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF	
STREET ADDRESS: MAILING ADDRESS:	
CITY AND ZIP CODE:	
BRANCH NAME:	
PETITIONER:	
RESPONDENT: OTHER PARENT/PARTY:	
DECLARATION OF DISCLOSURE	CASE NUMBER:
Petitioner's Preliminary	
Respondent's Final	
DO NOT FILE DECLARATIONS OF DISCLOSURE OR FINANCIAL ATTA	CUMENTS WITH THE COURT
In a dissolution, legal separation, or nullity action, both a preliminary and a final declaration	
party with certain exceptions. Neither disclosure is filed with the court. Instead, a declarati	
documents was completed or waived must be filed with the court (see form FL-141).	sinon, displacement and assembled in Company
 In summary dissolution cases, each spouse or domestic partner must exchange prelin Dissolution Information (form FL-810). Final disclosures are not required (see Family 0 	Code section 2109).
• In a default judgment case that is not a stipulated judgment or a judgment based on a petitioner is required to complete and serve a preliminary declaration of disclosure. At	
(see Family Code section 2110).	, , ,
Service of preliminary declarations of disclosure may not be waived by an agreement of the province who agree to visite final declarations of disclosure must file their written agree.	
 Parties who agree to waive final declarations of disclosure must file their written agree The petitioner must serve a preliminary declaration of disclosure at the same time as the lateral 	•
The respondent must serve a preliminary declaration of disclosure at the same time as the Response. The time periods may be extended by written agreement of the parties or by containing the containing	e Response or within 60 days of filing the
Attached are the following:	
1. A completed Schedule of Assets and Debts (form FL-142) or A Property L Community and Quasi-Community Property Separate Property.	Declaration (form FL-160) for (specify):
2. A completed <i>Income and Expense Declaration</i> (form FL-150).	
3. All tax returns filed by the party in the two years before the date that the party ser	ved the disclosure documents.
4. A statement of all material facts and information regarding valuation of all assets community has an interest <i>(not a form)</i> .	that are community property or in which the
5. A statement of all material facts and information regarding obligations for which the	ne community is liable (not a form).
6. An accurate and complete written disclosure of any investment opportunity, busin opportunity presented since the date of separation that results from any investment producing opportunity from the date of marriage to the date of separation (not a feet of the date of t	nt, significant business, or other income-
I declare under penalty of perjury under the laws of the State of California that the foregoin	ng is true and correct.
Date:	
<u></u>	
(TYPE OR PRINT NAME)	SIGNATURE

THIS FORM SHOULD NOT BE FILED WITH THE COURT

ATTORNEY OR PARTY WITHOUT ATTORNEY (name and	ATTORNEY OR PARTY WITHOUT ATTORNEY (name and address):			
ATTORNEY FOR (name)				
ATTORNEY FOR (name):				
SUPERIOR COURT OF CALIFORNIA, COUNTY OF				
PETITIONER:				
RESPONDENT:				
SCHEDULE OF	ASSETS AND DEBTS	CASE NUMBER:		
Petitioner's	s Respondent's			

- INSTRUCTIONS -

List all your known community and separate assets or debts. Include assets even if they are in the possession of another person, including your spouse. If you contend an asset or debt is separate, put P (for Petitioner) or R (for Respondent) in the first column (separate property) to indicate to whom you contend it belongs.

All values should be as of the date of signing the declaration unless you specify a different valuation date with the description. For additional space, use a continuation sheet numbered to show which item is being continued.

ITEM	SEP.	DATE	FAIR MARKET	AMOUNT OF MONEY OWED OR
NO. ASSETS DESCRIPTION	PROP	ACQUIRED	VALUE	ENCUMBRANCE
REAL ESTATE (Give street addresses and attach copies of deeds with legal descriptions and latest lender's statement.)			\$	\$
2. HOUSEHOLD FURNITURE, FURNISHINGS, APPLIANCES (Identify.)				
3. JEWELRY, ANTIQUES, ART, COIN COLLECTIONS, etc. (Identify.)				

ITEM	OED	DATE		AMOUNT OF MONEY
NO. ASSETS DESCRIPTION	SEP. PROP	DATE ACQUIRED	FAIR MARKET VALUE	OWED OR ENCUMBRANCE
VEHICLES, BOATS, TRAILERS (Describe and attach copy of title document.)			\$	\$
F. CAVINGS ACCOUNTS (Account name account number				
5. SAVINGS ACCOUNTS (Account name, account number, bank, and branch. Attach copy of latest statement.)				
CHECKING ACCOUNTS (Account name and number, bank, and branch. Attach copy of latest statement.)				
7. CREDIT UNION, OTHER DEPOSIT ACCOUNTS (Account name and number, bank, and branch. Attach copy of latest statement.)				
8. CASH (Give location.)				
9. TAX REFUND				
10. LIFE INSURANCE WITH CASH SURRENDER OR LOAN VALUE (Attach copy of declaration page for each policy.)				

ITEM NO. ASSETS DESCRIPTION	SEP. PROP	DATE ACQUIRED	CURRENT GROSS FAIR MARKET VALUE	AMOUNT OF MONEY OWED OR ENCUMBRANCE
11. STOCKS, BONDS, SECURED NOTES, MUTUAL FUNDS (Give certificate number and attach copy of the certificate or copy of latest statement.)			\$	\$
12. RETIREMENT AND PENSIONS (Attach copy of latest summary plan documents and latest benefit statement.)				
40 PROFIT OUADING ANNUITIES IDAG REFERRED				
13. PROFIT - SHARING, ANNUITIES, IRAS, DEFERRED COMPENSATION (Attach copy of latest statement.)				
14. ACCOUNTS RECEIVABLE AND UNSECURED				
NOTES (Attach copy of each.)				
15. PARTNERSHIPS AND OTHER BUSINESS INTERESTS (Attach copy of most current K-1 form and Schedule C.)				
16. OTHER ASSETS				
17. TOTAL ASSETS FROM CONTINUATION SHEET				
18. TOTAL ASSETS			\$	\$

ITEM NO. DEBTS—SHOW TO WHOM OWED	SEP. PROP	TOTAL OWING	DATE ACQUIRED
19. STUDENT LOANS (Give details.)		\$	·
20. TAXES (Give details.)			
21. SUPPORT ARREARAGES (Attach copies of orders and statements.)			
22. LOANS—UNSECURED (Give bank name and loan number and attach copy of latest			
statement.)			
23. CREDIT CARDS (Give creditor's name and address and the account number. Attach			
copy of latest statement.)			
24. OTHER DEBTS (Specify.):			
25. TOTAL DEBTS FROM CONTINUATION SHEET			
26. TOTAL DEBTS		\$	
27. [(Specify number): pages are attached as continuation sheets.			
I declare under penalty of perjury under the laws of the State of California that the foregoin	ng is true	and correct.	
Date:			
<u> </u>			
(TYPE OR PRINT NAME)	(SIGNA	ATURE OF DECLARANT)	

PARTY WITHOUT ATTORNEY OR ATTORNEY	Y STATE BAR NUMBER:	FOR COURT USE ONLY
NAME:		
FIRM NAME:		
STREET ADDRESS:		
CITY:	STATE: ZIP CODE:	
TELEPHONE NO.:	FAX NO.:	
E-MAIL ADDRESS:		
ATTORNEY FOR (name):		
SUPERIOR COURT OF CALIFORM	NIA, COUNTY OF	
STREET ADDRESS:		
MAILING ADDRESS:		
CITY AND ZIP CODE:		
BRANCH NAME:		
PETITION	NER:	
RESPONDE	ENT:	
OTHER PARTY/PARENT/CLAIM		
OTTENT ANT IT ARENT OLANIA		
INCOME A	AND EXPENSE DECLARATION	CASE NUMBER:
1. Employment (Give informat	ion on your current job or, if you're unemployed, your most	recent job.)
a Employer:		• ,
Attach copies	address:	
or your pay	phone number:	
stubs for last two months d. Occupation:	•	
(black out e. Date job sta		
1 '	ed, date job ended:	
	•	
numbers). g. I work about h. I get paid \$	gross (before taxes) per month	per week per hour.
	o, attach an 8 1/2-by-11-inch sheet of paper and list the	
2. Age and education		
a. My age is (specify):		
• • • • • • • • • • • • • • • • • • • •	chool or the equivalent: Yes No If no	highest grade completed (specify):
b. I have completed high so		, highest grade completed (specify):
c. Number of years of collect		
d. Number of years of gradu	uate school completed (specify):	ree(s) obtained <i>(specify):</i>
e. I have: profession	onal/occupational license(s) (specify):	
vocation	al training (specify):	
3. Tax information		
	tax year (specify year):	
b. My tax filing status is		ed, filing separately
· -		su, ming separately
	ly with (specify name):	
c. I file state tax returns in	California other (specify state):	
d. I claim the following num	ber of exemptions (including myself) on my taxes <i>(specify)</i>	:
4. Other party's income Lesti	mate the gross monthly income (before taxes) of the other	narty in this case at (specify): \$
This estimate is based on (e.	, , , , , , , , , , , , , , , , , , , ,	party in the case at (openly).
•		tool about the control of the state
	swer any questions on this form, attach an 8 1/2-by-11 answer.) Number of pages attached:	-inch sheet of paper and write the _
I declare under penalty of perjurany attachments is true and corr	y under the laws of the State of California that the informat rect.	ion contained on all pages of this form and
Date:		
	_	
(TYPE OR PRIN	IT NAME)	(SIGNATURE OF DECLARANT)

FL-150

	PETITIONER:	CASE NUMBER:	
	RESPONDENT:		
OTH	IER PARTY/PARENT/CLAIMANT:		
	th copies of your pay stubs for the last two months and proof of any other income n to the court hearing. <i>(Black out your Social Security number on the pay stub a</i>		federal tax
	ncome (For average monthly, add up all the income you received in each category in the nd divide the total by 12.)	ne last 12 months Last month	Average
а	Salary or wages (gross, before taxes)	\$	monany
b			
С	Commissions or bonuses	\$	
d	Public assistance (for example: TANF, SSI, GA/GR) currently receiving	Φ.	
е		dorally toyoblo* \$	
f.	Partner support from this domestic partnership from a different dom	andia mantananahin \$	
g		e	
h	Social Security retirement (not SSI)	\$	
i.	Disability: Social Security (not SSI) State disability (SDI)	rivate insurance \$	
j.	Unemployment compensation	\$	
k	Workers' compensation	\$	
l.	Other (military allowances, royalty payments) (specify):	\$	
6. I r	vestment income (Attach a schedule showing gross receipts less cash expenses for	each piece of property.)	
а	Dividends/interest	\$	
b		<u> </u>	
C.		•	
d	. Other (specify):	\$	
I : N N T	am the owner/sole proprietor business partner other (specify): ame of business (specify): ype of business (specify): ttach a profit and loss statement for the last two years or a Schedule C from you ocial Security number. If you have more than one business, provide the information.	r last federal tax return. Blacl	c out your
8. [Additional income. I received one-time money (lottery winnings, inheritance, etc. amount):) in the last 12 months (specify	source and
9. [Change in income. My financial situation has changed significantly over the last	12 months because (specify):	
	eductions	,	Last month
	Required union dues		
b		-4)	
C	Child current that I new far shildren from other relationships	<i>11)</i>	·
d		av doductiblo*	
e f.		ax deductible	·
g.			
	ssets		Total
a	Cash and checking accounts, savings, credit union, money market, and other depos Stocks, bonds, and other assets I could easily sell	it accounts	
	. Stocks, ponds, and other assets I could easily sell	minus the debte very every	
С	All other property, real and personal (estimate fair market value	e minus me debis you owe)	
	ck the box if the spousal support order or judgment was executed by the parties and the court be ains the spousal support payments as taxable income to the recipient and tax deductible to the pa		rdered change

FL-150

ОТН	PETITIONER:			CA	SE NUMBER:		
ОТН	RESPONDENT:						
	IER PARTY/PARENT/CLAIMANT:						
12. The	e following people live with me:						
Na	ame	Age	How the person is related to me (ex: son)	That persor monthly inc	•	Pays some of the household expenses?	
a.						Yes No	
b.						Yes No	
C.						Yes No	
d. e.						Yes No	
<u> </u>						1es 100	
13. Av	erage monthly expenses	Estimated	expenses Actual e	expenses	Propos	sed needs	
a.	Home:		h. Laundr	y and cleanir	ng	\$	
	(1) Rent or mortga	ge S	i. Clothe	, S		\$	
	If mortgage:		j. Educat	ion		\$	
	(a) average principal: \$		k. Enterta	inment, gifts	, and vacation	\$	
	(b) average interest: \$		_		transportation		
	(2) Real property taxes		•)\$	
	(3) Homeowner's or renter's insurance	ce		nce (life, acci	dent, etc.; do	not include ¢	
	(if not included above)		auto, n	ome, or near	monte	\$ \$	
	(4) Maintenance and repair			s anu mvesu blo contribut	ione	\$	
b.	Health-care costs not paid by insurar		n Monthl				
C.	Child care		[™] (itemiz	Monthly payments listed in item 14 (itemize below in 14 and insert total here) \$			
d.	Groceries and household supplies		a. Otner i	q. Other (specify):			
e.	Eating out		<u> </u>		S (a–q) (do no	t add in	
f.	Utilities (gas, electric, water, trash)			ounts in a(1)		\$	
g.	Telephone, cell phone, and e-mail	9	6		es paid by ot	here \$	
			3. Allioui	it of expens	cs paid by ot		
1/ Inc	tallment payments and debts not li	stad ahay	/ A				
_	aid to	For		Amount	Balance	Date of last payment	
		1 01		+		Buto of fact paymont	
				\$	\$		
\perp				\$	\$		
				\$	\$		
				\$	\$		
		1		ф	Φ.		
				\$	13		
				\$	\$		

	1210
PETITIONER:	CASE NUMBER:
RESPONDENT:	
OTHER PARTY/PARENT/CLAIMANT:	

OTHERY ART IT ARENT/GEARMANT.		
CHILD SUPPORT INFORMATION (NOTE: Fill out this page only if your case involves child support.)		
a. I have (specify number): children under the age b. The children spend percent of their time with me and (If you're not sure about percentage or it has not been agreed on, please des	•	with the other parent.
17. Children's health-care expenses a. I do I do not have health insurance available to me for the b. Name of insurance company: c. Address of insurance company:	ne children through my job	
d. The monthly cost for the children's health insurance is or would be (specify) (Do not include the amount your employer pays.)	: \$	
a. Childcare so I can work or get job training	\$ \$	
 19. Special hardships. I ask the court to consider the following special financial circ (attach documentation of any item listed here, including court orders): a. Extraordinary health expenses not included in 18b	Amount per month \$ \$ \$	For how many months?
(3) Child support I receive for those children The expenses listed in a, b, and c create an extreme financial hardship because	\$(explain):	
20. Other information I want the court to know concerning support in my case	(specify):	

AFTER SERVICE OF THE DISCLOSURE DOCUMENTS, COMPLETE, FILE AND SERVE THE FOLLOWING FORM

	FL-141	
ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):		
TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (<i>Name</i>):		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS:		
CITY AND ZIP CODE: BRANCH NAME:		
PETITIONER: RESPONDENT:		
OTHER PARENT/PARTY:		
DECLARATION REGARDING SERVICE OF DECLARATION OF DISCLOSURE AND INCOME AND EXPENSE DECLARATION Petitioner's Preliminary Respondent's Final	CASE NUMBER:	
I am the attorney for petitioner respondent in this matter.	I	
2. Petitioner's Respondent's Preliminary Declaration of Disclosure (form FL-140), current* Income and Expense Declaration (form FL-150), completed Schedule of Assets and Debts (form FL-142) or Community and Separate Property Declarations (form FL-160) with appropriate attachments, all tax returns filed by the party in the two years before service of the preliminary disclosures, and all other required information under Family Code section 2104 were served on: the other party the other party's attorney by personal service mail		
Other (specify): on (date):		
3. Petitioner's Respondent's Final Declaration of Disclosure (form FL-140 (form FL-150), completed Schedule of Assets and Debts (form FL-142) or Community FL-160) with attachments, and the material facts and information required by Family C	or Separate Property Declarations (form	
the other party other party's attorney by personal service Other (specify): on (date):	mail mail	
4. Service of Petitioner's Respondent's preliminary final declaration of disclosure current income and expense declaration has been waived as follows: a. The parties agreed to waive final declaration of disclosure requirements under Family Code section 2105(d.)		
(Form FL-144 may be used for this purpose.) The waiver was filed on (date is being filed at the same time as this form.):	
b. The party has failed to comply with disclosure requirements, and the court has receipt under Family Code section 2107 on (date):	s granted the request for voluntary waiver of	
 This is a default proceeding that does not include a stipulated judgment or se disclosure requirements under Family Code section 2110. 	ttlement agreement. Petitioner waives final	
*Current is defined as completed within the past three months providing no facts have cha	nged. (Cal. Rules of Court, rule 5.260.)	
I declare under penalty of perjury under the laws of the State of California that the foregoing	ng is true and correct.	
Date:		
(TYPE OR PRINT NAME)	SIGNATURE	
NOTE: File this document with the court.		
NOTE. File this document with the court.		

Do not file a copy of the Preliminary or Final Declaration of Disclosure or any attachments to either declaration of disclosure with this document.

Page 1 of 1