

NAME CHANGE PACKET

What you will find in this packet:

Adult & Minor Name Change Forms:

- **Instructions for Filing a Petition for Change of Name (NC-100-INFO)**
- **Name Change Applications (NC-001)**
- **Contra Costa County Newspapers Use for Legal Publication (PI-02)**
- **Civil Case Cover Sheet (CM-010)**
- **Petition for Change of Name (NC-100)**
- **Attachment to Petition for Change of Name (NC-110)**
- **Order to Show Cause for Change of Name (NC-120)**
- **Decree Changing Name (NC-130)**

Minor Name Change Only (in addition above):

- **Supplemental Attachment to Petition for Change of Name (NC-110G)**
- **Proof of Service of Order to Show Cause (NC-121)**
- **Decree Changing Name of Minor (By Guardian) (NC-130G)**

Safe At Home Program Enrollees Only (in addition to above):

- **Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home) (NC-400-INFO)**
- **Confidential Cover Sheet-Name Change Proceeding Under Address Confidentiality Program (Safe at Home) (Change of Name) (NC-400)**
- **Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home) (NC-410)**
- **Declaration in Support of Publication to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home) (NC-420)**
- **Order on Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home) (NC-425)**

INSTRUCTIONS FOR FILING A PETITION FOR CHANGE OF NAME

NC-100-INFO

1. Where to File

- a. California residents: The petition for change of name must be filed in the superior court of the county where the person whose name is to be changed is a resident.
- b. Non-California residents: If the person whose name is to be changed is also requesting an order for the issuance of a new California marriage license and certificate, a new California birth certificate for the person whose name is to be changed, or a new California birth certificate for a minor or adult child of the person whose name is to be changed, the petition for change of name must be filed in the superior court of the county where the marriage took place, or where the birth certificate was issued.

2. Whose Name May Be Changed

The petition may be used to change your own name and, under certain circumstances, the names of others (e.g., children under 18 years of age).

3. Confidentiality of Certain Names

If you want to file a petition for change of name and have your current and proposed names kept confidential as part of Safe at Home, the Secretary of State's address confidentiality program (Code Civ. Proc., § 1277(b)), **do not file anything with the court** until Safe at Home has confirmed you are an active participant in the program. Read *Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-400-INFO) for more information.

4. What Forms Are Required

If you are requesting a change of name unrelated to your gender identity, prepare an original and two copies of each of the following documents:

- a. *Petition for Change of Name* (form NC-100)
- b. *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110) (attach as many copies as necessary)
- c. *Order to Show Cause—Change of Name* (form NC-120)
- d. *Decree Changing Name* (form NC-130 or, for guardians, form NC-130G)
- e. *Civil Case Cover Sheet* (form CM-010)

In addition, a guardian must prepare and attach *Supplemental Attachment to Petition for Change of Name (Declaration of Guardian)* (form NC-110G) for each child whose name is to be changed.

Local courts may require additional local forms. Check with the court to determine if additional forms are required.

If you are requesting a change of name to conform to your gender identity, please read *Instructions for Filing a Petition for Change of Name to Conform to Gender Identity* (form NC-200-INFO).

If you are requesting a change of name and recognition of a change of gender and sex identifier, read the following:

- *Instructions for Filing Petition for Recognition of Adult's Change of Gender and Sex Identifier, Name Change, and Issuance of New Certificates* (form NC-300-INFO) if you are an adult petitioning on your own behalf.
- *Instructions for Filing Petition for Recognition of Minor's Change of Gender and Sex Identifier* (form NC-500-INFO) if you are petitioning on behalf of a minor.

5. Filing and Filing Fee

If you are filing in person or by mail, file the original versions (not copies) of the forms listed above with the clerk of the court and obtain two file-endorsed copies of the petition (form NC-100). You will be charged a filing fee unless you qualify for a fee waiver. (If you want to apply for a fee waiver, read *Request to Waive Court Fees* (form FW-001) and *Information Sheet on Waiver of Court Fees and Costs* (form FW-001-INFO).) There is no filing fee for minors in the State's address confidentiality program (Safe at Home).

6. Requesting a Court Hearing Date and Obtaining the Order to Show Cause

When you file *Order to Show Cause—Change of Name* (form NC-120), you will need to ask the court for a hearing date. You should request a date that is at least six weeks after the date you file the form. Take the completed form to the clerk's office. The clerk will provide the hearing date and location, obtain the judicial officer's signature, file the original, and give you a copy.

7. Publishing the Order to Show Cause

In most cases, a copy of the *Order to Show Cause—Change of Name* must be published in a local newspaper of general circulation once a week for **at least four consecutive weeks** before the date of the hearing. You must select the newspaper from among those newspapers legally qualified to publish orders and notices. The newspaper used must file a Proof of Publication with the superior court before the hearing. If no newspaper of general circulation is published in the county, the court may order the *Order to Show Cause* to be posted by the clerk.



But you **do not have to publish** the order if the following applies:

- You are a participant in the State Witness Program;
- You are a participant in the address confidentiality program, and the petition alleges that you are petitioning to avoid (a) domestic violence, (b) stalking, (c) sexual assault, or (d) human trafficking; or
- The name change is for a minor or nonminor dependent under the jurisdiction of the juvenile court.

8. Name Change for Children

- If you are a petitioning parent requesting the name change for a child under 18 years of age, and one of the parents, if living, does not join in consenting to the name change, the petitioning parent must have a copy of the *Order to Show Cause* or notice of the time and place of the hearing served on a nonconsenting parent. Service must be made **at least 30 days prior to the hearing**. Service must be in person or, if out of state, by mail, in the manner described in Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.
- If a nonconsenting parent resides in California, the order or notice must be personally served on a nonconsenting parent. You, as the person filing this case, cannot personally serve this document.
- If a nonconsenting parent resides outside California, that parent may be served by sending a copy of the order or notice by first-class mail, postage prepaid, return receipt requested.
- If you are the guardian of a minor and filing a petition to change the name of that minor, you must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing. Service must be made in person or, if out of state, by mail, in the manner described in Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If you have served a parent or grandparent, file a copy of the completed *Proof of Service of Order to Show Cause* (form NC-121) with the court before the hearing. If the child has more than two legal parents, please attach form MC-025 to the petition and explain.

9. Name Change for Person in Jail or Prison or on Parole

If you are a person in county jail, or under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison, or on parole) you may file a petition to change your name, but must serve the petition on a government agency.

- If in county jail, you must provide a copy of the petition to the county sheriff's department. Check with the department as to how that should be done.
- If in state prison, you must provide a copy of the petition to the warden. Check with the warden's office as to how that should be done.
- If on parole, you must provide a copy of the petition to the regional parole administrator. Check with the administrator's office as to how that should be done.

After you have provided a copy to the sheriff, warden, or regional parole administrator, file a copy of the completed *Proof of Service By Mail* (form POS-030) with the court.

Note that the declaration on form NC-110 as to whether the petitioner is in jail or under jurisdiction of the California Department of Corrections and Rehabilitation is only for purposes of determining if service of the petition is required.

10. Court Hearing

If no written objection is filed at least two court days before the scheduled hearing, the court may grant the petition and sign the decree without a hearing. Check with the court to find out if a hearing will be held. If there is a hearing, bring copies of all documents to the hearing. If the judicial officer grants the petition, the judicial officer will sign the original decree.

11. Requesting Accommodations for Disability

If you have a disability and need an accommodation to help you access your court hearing, you can use *Disability Accommodation Request* (form MC-410) to make your request. You can also ask the court's ADA Coordinator in your court for help. For more information, see *How to Request a Disability Accommodation for Court* (form MC-410-INFO).

12. Issuance of New Birth Certificate

If you were born in California and want to amend a birth certificate to show the name change, you should contact the following office:

California Department of Public Health
Vital Records - MS 5103
P.O. Box 997410
Sacramento, CA 95899-7410

Phone: 916-445-2684
Website: www.cdph.ca.gov

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information identifying the department that handles name change petitions, the times when petitions are heard, and the newspapers that may be used to publish the *Order to Show Cause*.

CONTRA COSTA COUNTY FILING INSTRUCTIONS

Please present packet to the ex-parte window in Room 210 of the Wakefield Taylor Courthouse at 725 Court Street, Martinez, California (Probate Examiners). You must sign in between 8:00 a.m. and 9:00 a.m. to be helped and then present your completed forms between the hours of 9:00 a.m. and 11:00 a.m., when called.

For an Adult Petition Please Bring:

- All completed forms in this packet
- Photo ID (California driver's license or California ID card, or similar)
- Proof of residency in Contra Costa County (e.g., recent utility or tax bill) is required for Name Change Petitions (NC-100) unrelated to gender identification or gender change

For a Minor Petition Please Bring:

- All completed forms in this packet
- Copy of birth certificate of the minor
- Parents' or Guardians' photo ID(s)
- Proof of residency in Contra Costa County (e.g., recent utility or tax bill) is required for Name Change Petitions (NC-100) unrelated to gender identification or gender change



CONTRA COSTA COUNTY NEWSPAPERS USED FOR LEGAL PUBLICATIONS

NAME/ADDRESS	PHONE	ADJ DATE	GENERAL AREA OF PUBLICATION
East County Times 5179 Lone Tree Way Antioch, CA 94509	(925) 779-7115 Fax (925) 779-7114	6/16/34 # 19589	Antioch, Bethel Island, Brentwood, Byron, Knightsen, Oakley
Brentwood Press 248 Oak Street Brentwood, CA 94513	(925) 634-1441 Fax (925) 634-1975	9/25/02 # NO2-1273	Antioch, Bethel Island, Brentwood, Byron, Knightsen, Discovery Bay, Oakley
Concord Transcript PO Box 4718 Walnut Creek, CA 94596 2640 Shadelands Drive Walnut Creek, CA 94598	(925) 943-8019	10/19/1988 # C8803788	Clayton, Concord
Contra Costa Times PO Box 4718 Attn: Legal Dept. Walnut Creek, CA 94598 175 Lennon Lane, #100 Walnut Creek, CA 94598	(925) 943-8019	6/11/52 # 55193	East / Central Contra Costa County
Contra Costa News Register 617 Main Street Martinez, CA 94553	(925) 229-2910	4/16/56 # 65576	All of Contra Costa County
El Cerrito Journal 1050 Marina Way South Richmond, CA 94804	(510) 262-2740 Fax (510) 262-2776	12/31/87 # 038046	El Cerrito
San Ramon Valley Times 175 Lennon Lane, #100 Walnut Creek, CA 94598	(925) 779-7115 Fax (925) 779-7114	5/1/47 # 39468	Alamo, Blackhawk, Danville, Diablo, San Ramon
Rossmoor News P.O. Box 2190 1006 Stanley Dollar Drive Walnut Creek, CA 94595	(925) 988-7800 Fax (925) 935-8348	5/22/71 # 120869	Walnut Creek
West County Times 1050 Marina Way South Richmond, CA 94804	(510) 262-2740 Fax (510) 262-2667	8/29/78 # 188884	Crockett, El Sobrante, Pinole, Richmond, Rodeo, San Pablo,

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	STATE BAR NUMBER:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
CASE NAME:		
CIVIL CASE COVER SHEET <input type="checkbox"/> Unlimited (Amount demanded exceeds \$35,000)	<input type="checkbox"/> Limited (Amount demanded is \$35,000 or less)	Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)
		CASE NUMBER: JUDGE: DEPT.:

Items 1–6 below must be completed (see instructions on page 2 and examples on page 3).

1. Check **one** box below for the case type that best describes this case:

<p>Auto Tort</p> <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) <p>Asbestos</p> <input type="checkbox"/> Asbestos (04) <p>Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort</p> <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PI/PD/WD (23) <p>Non-PI/PD/WD (Other) Tort</p> <input type="checkbox"/> Business tort/Unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) <p>Employment</p> <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)	<p>Contract</p> <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Song-Beverly Act: Motor Vehicle Lemon Law (49) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) <p>Real Property</p> <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) <p>Unlawful Detainer</p> <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) <p>Judicial Review</p> <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39) <p>Employment Development Department (EDD)</p> <input type="checkbox"/> EDD decision review (48)	<p>Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.404)</p> <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Comprehensive groundwater adjudication (47) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) <p>Enforcement of Judgment</p> <input type="checkbox"/> Enforcement of judgment (20) <p>Miscellaneous Civil Complaint</p> <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (not specified above) (42) <p>Miscellaneous Civil Petition</p> <input type="checkbox"/> Partnership and corporate governance (21) <input type="checkbox"/> Other petition (not specified above) (43)
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2. Is this case complex under rule 3.400 of the California Rules of Court? Yes No

If the case is complex, mark the factors requiring exceptional judicial management:

- a. Large number of separately represented parties
- b. Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve
- c. Substantial amount of documentary evidence
- d. Large number of witnesses
- e. Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
- f. Substantial postjudgment judicial supervision

3. Remedies sought (check all that apply):

- a. monetary
- b. nonmonetary; declaratory or injunctive relief
- c. punitive

4. Number of causes of action (specify):

5. Is this case a class action suit? Yes No

6. If there are any known related cases, file and serve a notice of related case. (You may use form CM-015.)

Date:

Type or print name

Signature of party or attorney for party

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, or a collections case under rule 3.740, you must serve a copy of this cover sheet on all other parties to the action or proceeding. (Cal. Rules of Court, rule 3.220.)
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

INSTRUCTIONS ON HOW TO COMPLETE THE COVER SHEET

To Plaintiffs and Others Filing First Papers. If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on pages 1 and 2. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided on page 3 of this form. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

To Parties in Rule 3.740 Collections Cases. A "collections case" under rule 3.740 of the California Rules of Court is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$35,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

To Parties in Complex Cases. In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

SEE PAGE 3 FOR INFORMATION PURPOSES ONLY.



CASE TYPES AND EXAMPLES

The list below provides explanations and examples for the case type checkboxes listed in item 1 on this form. The lists of examples below are not meant to be exhaustive, and some case types may have causes of action not listed here.

Auto Tort

Auto (22)—Personal Injury/Property Damage/
Wrongful Death
Uninsured Motorist (*if the case involves an
uninsured motorist claim subject to
arbitration, check this item instead of Auto*)
(46)

Asbestos

Asbestos (04)
Asbestos Property Damage
Asbestos Personal Injury/Wrongful Death

Other PI/PD/WD (Personal Injury/ Property Damage/Wrongful Death) Tort

Product Liability (*not asbestos or
environmental/toxic tort*) (24)
Medical Malpractice (45)
Medical Malpractice—Physicians &
Surgeons
Other Professional Health Care
Malpractice
Other PI/PD/WD (23)
Premises Liability (e.g., slip and fall)
Intentional Bodily Injury/PD/WD (e.g.,
assault, vandalism)
Intentional Infliction of Emotional Distress
Negligent Infliction of Emotional Distress
Other PI/PD/WD

Non-PI/PD/WD (Other) Tort

Business Tort/Unfair Business Practice (07)
Civil Rights (e.g., discrimination, false arrest)
(*not civil harassment*) (08)
Defamation (e.g., slander, libel) (13)
Fraud (*other than contract*) (16)
Intellectual Property (19)
Professional Negligence (25)
Legal Malpractice
Other Professional Malpractice
(*not medical*)
Other Non-PI/PD/WD Tort (35)

Employment

Wrongful Termination (36)
Other Employment (15)

Contract

Breach of Contract/Warranty (06)
Breach of Rental/Lease Contract (*not
unlawful detainer or wrongful eviction*)
Contract/Warranty Breach—Seller Plaintiff
(*not fraud*)
Negligent Breach of Contract/Warranty
Other Breach of Contract/Warranty
Song-Beverly Act: Motor Vehicle Lemon Law
(*check this item if the case involves a Song-
Beverly Act claim regarding a motor
vehicle*) (49)
Rule 3.740 Collections (*as defined in Cal.
Rules of Court, rule 3.740(a)*) (09)
Other Collections (e.g., money owed, open
book accounts, promissory note) (09)
Insurance Coverage (*not provisionally
complex*) (18)
Auto Subrogation
Other Coverage
Other Contract (37)
Contractual Fraud
Other Contract Dispute

Real Property

Eminent Domain/Inverse Condemnation (14)
Wrongful Eviction (33)
Other Real Property (e.g., quiet title) (26)
Writ of Possession of Real Property
Mortgage Foreclosure
Quiet Title
Other Real Property (*not unlawful
detainer*)

Unlawful Detainer

Commercial (31)
Residential (32)
Drugs (*if the case involves illegal drugs, check
this item; otherwise, choose Commercial or
Residential*) (38)

Judicial Review

Asset Forfeiture (05)
Petition re Arbitration Award (11)
Writ of Mandate (02)
Writ—Administrative Mandamus
Writ—Mandamus on Limited Court Case
Matter
Writ—Other Limited Court Case Review
Other Judicial Review (39)
Review of Health Officer Order
Notice of Appeal—Labor Commissioner
Appeals

Employment Development Department (EDD)

EDD Decision Review (*if the case involves an
Employment Development Department
decision, check this item instead of
wrongful termination or other employment*)
(48)

Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.404)

Antitrust/Trade Regulation (03)
Construction Defect (10)
Mass Tort (40)
Securities Litigation (28)
Environmental/Toxic Tort (30)
Comprehensive Groundwater Adjudication
(47)
Insurance Coverage Claims (*arising from
provisionally complex case type listed
above*) (41)

Enforcement of Judgment

Enforcement of Judgment (20)
Abstract of Judgment (Out of County)
Confession of Judgment (*non-domestic
relations*)
Sister-State Judgment
Administrative Agency Award
Petition/Certification of Entry of Judgment
on Unpaid Taxes
Other Enforcement of Judgment Case

Miscellaneous Civil Complaint

RICO (27)
Other Complaint (*not specified above*) (42)
Declaratory Relief Only
Injunctive Relief Only (*non-harassment*)
Mechanic's Lien
Other Commercial Complaint Case
(*non-tort/non-complex*)
Other Civil Complaint (*non-tort/
non-complex*)

Miscellaneous Civil Petition

Partnership and Corporate Governance (21)
Other Petition (*not specified above*) (43)
Civil Harassment
Workplace Violence
Elder/Dependent Adult Abuse
Election Contest
Petition for Name Change
Petition for Relief From Government
Claim Requirement
Other Civil Petition

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (name of each petitioner):	
PETITION FOR CHANGE OF NAME	
CASE NUMBER:	

Instructions for completing this form: Before you complete this form, read *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). If you want to file this petition under the Safe at Home (address confidentiality) program, read form NC-400-INFO first. Do not use form NC-100 if the change of name is related to gender identity. To petition for a change of name to conform to gender identity, use form NC-200. To petition for a change of name as part of a petition to also recognize a change of gender and sex identifier, use form NC-300 for an adult or form NC-500 for a minor.

1. The petitioner is (current legal name):
2. The person, or all persons, listed in item 3 (check a or b):
 - a. reside in this county.
 - b. do not live in California and (check 1 or 2):
 - (1) want a name change on a marriage license, and were married in this county.
 - (2) want a name change on their or their child's birth certificate, which was issued in this county. Continued (If multiple people are listed in item 3 and the answer to this question is different for those people, you must attach answers to this question for each individual as Attachment 2.)
3. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

Current legal name	Proposed legal name
a.	changed to
b.	changed to
c.	changed to

 Continued (If you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 3.)
4. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 3 should not be granted.
5. The number of persons under 18 years of age whose names are to be changed is (specify):
6. If this petition requests the change of name of any person or persons under 18 years, this request is being made by
 - a. two parents.
 - b. one parent.
 - c. near relative (relationship):
 - d. guardian.
 - e. attorney for an individual under the jurisdiction of the juvenile court:
 - f. other (specify):
7. For each person whose name is to be changed (see item 3), petitioner attaches *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110).
8. Number of pages attached (specify number):

PETITION OF <i>(name of petitioner or petitioners)</i> : <div style="text-align: right;">FOR CHANGE OF NAME</div>	CASE NUMBER:
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**NAME AND INFORMATION ABOUT THE PERSON
WHOSE NAME IS TO BE CHANGED**
Attachment to *Petition* (form NC-100)

Attachment _____ of _____

*(You must use a **separate** attachment for **each person** whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)*

1. Petitioner applies for a decree to change the name of the following person:

- a. Self
 Another person
 - (1) Current legal name *(specify)*:
 - (2) Proposed legal name *(specify)*:
 - (3) Born on *(date of birth)*: _____ and presently
 - under 18 years of age
 - 18 years of age or older
 - (4) Born at *(place of birth)*:
 - (5) Sex as stated on birth certificate *(check one; if your birth certificate reflects a nonbinary (X) gender marker, check the box shown on the original birth certificate for the purpose of a federal database search)*:
 - Male
 - Female
 - (6) Current residence address *(street)*:
 City: _____ County: _____ State: _____ Zip: _____

b. Reason for name change *(explain)*:

c. Relationship of the petitioner to the person whose name will be changed:

- (1) Self
- (2) Parent
- (3) Guardian
- (4) Guardian ad litem or attorney for minor appointed by juvenile court
- (5) Near relative *(indicate relationship)*:
- (6) Other *(specify)*:

d. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name)*: _____ *(address)*: _____
- (2) Parent *(name)*: _____ *(address)*: _____
- (3) *(Only if neither parent is living)* Near relatives *(names, relationships, and addresses)*:



PETITION OF <i>(name of petitioner or petitioners)</i> : <div style="text-align: right;">FOR CHANGE OF NAME</div>	CASE NUMBER:
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(If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration.)

DECLARATION

I declare under penalty of perjury under the laws of the State of California that *(check one)* I am not I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail **and** *(check one)* I am not I am required to register as a sex offender under Penal Code section 290.

Date:

Type or Print Name of Person Whose Name Is to Be Changed
(Use Current Legal Name)



Signature of Person Whose Name Is to Be Changed

(If petitioner is represented by an attorney, the attorney's signature follows):

Date:

Type or Print Name of Petitioner's Attorney



Signature of Attorney

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment. If the petitioner is the person whose name is to be changed, use the petitioner's current legal name.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date:

Type or Print Name



Signature of Petitioner

Date:

Type or Print Name



Signature of Petitioner

Add Additional Signature Lines for Additional Petitioners

Signature of Petitioners Follows Last Attachment

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div>	
ORDER TO SHOW CAUSE—CHANGE OF NAME	CASE NUMBER:

TO ALL INTERESTED PERSONS:

1. Petitioner (name): _____ filed a petition with this court
 for a decree changing names as follows:
- | | | |
|---------------------|----|----------------------|
| <u>Present name</u> | to | <u>Proposed name</u> |
| a. _____ | to | _____ |
| b. _____ | to | _____ |
| c. _____ | to | _____ |
| d. _____ | to | _____ |
| e. _____ | to | _____ |

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

NOTICE OF HEARING

a. Date: _____ Time: _____ <input type="checkbox"/> Dept.: _____ <input type="checkbox"/> Room: _____

- b. The address of the court is same as noted above other (specify): _____

(To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to www.courts.ca.gov/find-my-court.htm.)

3. a. A copy of this *Order to Show Cause* must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation:
 (for resident of this county) printed in this county (specify paper): _____
 (for other petitioners) printed in the county in which petitioner resides or, if no county, in the local subdivision or territory where petitioner resides.
- b. Other (specify): _____

Date: _____ _____
JUDGE OF THE SUPERIOR COURT

(If petitioner is requesting change of name of a minor, see Note Regarding Petition for Minors on page 2.)

NOTE REGARDING PETITIONS FOR MINORS

When a *Petition for Change of Name* has been filed for a child by one parent and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

(This Note is included for the information of the petitioner and is not to be included in the Order to Show Cause published in the newspaper.)

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div>	
DECREE CHANGING NAME	CASE NUMBER:
If the petitioner is a participant in Safe at Home (the Secretary of State's address confidentiality program under Government Code section 6205 et seq.), attach <i>Confidential Cover Sheet—Name Change Proceeding Under Address Confidentiality Program (Safe at Home)</i> (form NC-400) to this form and do not include the petitioner's new legal name on this form . Instead, in the "New legal name" column in item 3, indicate that the new name is confidential and is on file with the Secretary of State under the provisions of the address confidentiality program.	

1. The petition was considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below
 is not is required to register as a sex offender under Penal Code section 290.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- c. No objections to the proposed change of name were made.
- d. Objections to the proposed change of name were made by (name): _____
- e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
- f. Other findings (if any): _____

THE COURT ORDERS

3. The name of _____ Legal name when petition was filed _____ New legal name _____
- a. _____ is changed to _____
 - b. _____ is changed to _____
 - c. _____ is changed to _____
 - d. _____ is changed to _____
- Additional name changes are listed on Attachment 3.

Date: _____

Judicial Officer

Signature of Judicial Officer follows last attachment

PETITION OF <i>(Name of petitioner or petitioners)</i> : <div style="text-align: right;">FOR CHANGE OF NAME</div>	CASE NUMBER:
--	--------------

DECLARATION OF GUARDIAN
Supplemental Attachment to *Petition for Change of Name* (Form NC-100) Attachment ____ of ____
(If you are petitioning as a guardian of a minor, you must use a separate supplemental attachment for each minor whose name is to be changed.)

7. a. Petitioner *(name)*:
 b. Petitioner's address *(street, city, county, and zip code)*:

 c. Petitioner is the guardian of the following minor whose name is to be changed:
 (1) Name *(present name of child)*:
 (2) Address *(street, city, county, and zip code)*:

 d. Petitioner was appointed guardian of the minor identified in item 7c by *(specify)*:
 (1) Superior Court of California, County of *(name)*:
 (2) Department *(check one)*: Juvenile Probate
 (3) Case number *(specify)*:
 (4) Date of appointment *(specify)*:

 e. The grandparents of the minor whose name is to be changed are *(provide names and addresses, if known)*:
 (1) Grandfather *(name)*: _____ *(address)*: _____

 (2) Grandmother *(name)*: _____ *(address)*: _____

 (3) Grandfather *(name)*: _____ *(address)*: _____

 (4) Grandmother *(name)*: _____ *(address)*: _____

 f. The minor identified in item 7c is likely to remain under the guardian's care until the minor reaches the age of majority because *(explain)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7f, and attach it to this declaration)*.

- g. The minor identified in item 7c is not likely to be returned to the custody of his or her parents because *(explain)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7g, and attach it to this declaration)*.

- h. Other relevant information about the guardianship and why the proposed name change is in the best interest of the minor *(specify)*:

Continued *(if you need additional space, check the box, prepare an Attachment 7h, and attach it to this declaration)*.

I declare under penalty of perjury under the laws of the State of California that the information in the foregoing declaration is true and correct.

Date:

 (TYPE OR PRINT NAME)



 (SIGNATURE OF PETITIONER)

Guardian of *(name of minor)*:

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div>	
DECREE CHANGING NAME OF MINOR (BY GUARDIAN)	CASE NUMBER:

1. The petition was duly considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. The person whose name is to be changed (specify present name): _____ is a minor.
- c. The petition for change of name was filed on behalf of the minor by the minor's guardian (name): _____
- d. The minor whose name is to be changed is likely to remain in the guardian's care until the age of majority.
- e. The minor whose name is to be changed is not likely to be returned to the custody of his or her parents.
- f. The minor whose name is to be changed
 is not is required to register as a sex offender under section 290 of the Penal Code.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- g. No objections to the proposed change of name were made.
- h. Objections to the proposed change of name were made by (name): _____
- i. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient, that the proposed name change is in the best interest of the minor, and that the petition should be granted.
- j. Other findings (if any): _____

THE COURT ORDERS

3. The name of (present name): _____ is changed to (new name): _____

Date: _____

 JUDGE OF THE SUPERIOR COURT
 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT

1 Confidentiality in name change proceedings

Changing your name, especially confidentially, is a life-changing decision. It may make it more difficult for you to enforce a restraining order, obtain a passport, apply for school programs, purchase or rent property, gain employment, get credit, or start a business, among other things.

The court must keep the current legal name of the petitioner (the person asking the court for a change of name) confidential if the petitioner is a participant in Safe at Home (the Secretary of State's confidential address program under Government Code section 6205 et seq.), **and** is asking for a change of name in order to avoid (1) domestic violence, (2) stalking, (3) sexual assault, or (4) human trafficking. (One of these reasons must be stated in the papers filed with the *Petition for Change of Name*.)

The court must not publish or post the petitioner's current legal name in the court's calendars, indexes, or registers of actions, or in any other place in which it might be accessible to the public. In addition, the proposed new name is not put into the court records at all and does not have to be published. (Code Civ. Proc., § 1277(b).)

To have your current and proposed legal names kept confidential by the court, follow the steps below.

2 Is a lawyer necessary?

You are not required to have a lawyer, but if you can, you should talk to a lawyer or legal service agency to discuss the effects of a confidential name change.

3 How to get started

Do not file anything with the court until you are an active participant in the Safe at Home program. You must complete and file a Notice of Intent of Name Change with the Safe at Home program at the Secretary of State's Office. You will receive a letter from that program to show to the court, confirming that you are an active participant in the confidential address program and that a Notice of Intent of Name Change is on file. You can reach the Safe at Home program by calling toll free 1-877-322-5227 or by going to www.sos.ca.gov/safeathome.

4 Where to file

Your name change petition must be filed in the superior court of the county where you currently live.

5 Whose name may be changed

You can use the petition to ask to change your own name and, under certain circumstances, the names of other people (such as children under 18 years of age). There are no filing fees for minors in the Safe at Home program.

6 Name changes for children

If you are asking to change the name of a minor, you may have to notify the child's parents or grandparents about the petition. Read item 8 on *Instructions for Filing a Petition for Change of Name* (form [NC-100-INFO](#)) for information about when this notice is required and how to provide it. Participating in Safe at Home does not change these requirements. You will generally not be able to change a child's name without notifying the other parent.

7 What forms are required

Item 4 on *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO) explains which forms to complete to ask for a change of name. When you complete those forms, make sure that you:

- Include your current legal name in the items that ask for it on *Petition for Change of Name* (form [NC-100](#)), *Order to Show Cause—Change of Name* (form [NC-120](#)), and *Decree Changing Name* (form [NC-130](#)). **Do not** include your proposed new name. Instead, write that the proposed new name is confidential and is on file with the Secretary of State's Safe at Home program.
- Include the reasons you are asking for a name change when you complete *Attachment to the Petition for Change of Name* (form [NC-110](#)).
- Include a completed *Confidential Cover Sheet—Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form [NC-400](#)) when you file your forms. Form NC-400 tells the court that attached documents contain confidential information. Do not include your current legal name on form NC-400. Include a completed form NC-400 any time you file documents in your name change proceeding.

You will also need a copy of the letter from the Safe at Home program to take to the court when filing the petition, to confirm that you are in the confidential address program and have a Notice of Intent of Name Change on file. Keep a copy of that letter for your records.



**8 Requesting a court hearing date and
obtaining the Order to Show Cause**

Most people who file *Petition for Change of Name* (form NC-100) must also file and publish *Order to Show Cause—Change of Name* (form NC-120). Read *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO) for more information about this requirement.

You do not have to publish the Order to Show Cause if you are participating in Safe at Home and you are filing the name change petition to avoid (1) domestic violence, (2) stalking, (3) sexual assault, or (4) human trafficking.

You should request a date for the hearing on the Order to Show Cause at least six weeks after the date you file the petition. Take the completed form to the clerk's office. The clerk will provide the hearing date and location, obtain the judicial officer's (judge's) signature, file the original, and give you a copy.

9 Court hearing

If no one files an objection to your petition at least two court days before the hearing, the court may grant the petition without a hearing. Check with the court to find out if a hearing will be held. If there is a hearing, bring copies of all documents to the hearing. If the court grants the petition, the judicial officer will sign *Decree Changing Name* (form NC-130).

10 Application to file documents under seal

If you believe that keeping your current and proposed names confidential is not enough protection, you can ask the court to file the petition and related documents under seal. Documents filed under seal are secured and kept separate from the public files.

The court cannot file your documents under seal unless you explain that the facts of your case show that:

- a. There is an overriding interest (a specific reason) that overcomes the right of public access to the record.
- b. That overriding interest supports sealing the name change documents.
- c. A substantial probability exists that the overriding interest will be prejudiced if the record is not sealed.
- d. The proposed order to seal the records is narrowly tailored to protect that overriding interest.
- e. No less restrictive means than sealing the whole record exist to achieve the overriding interest.

To ask the court to file your records under seal, you must follow the procedures in rule 2.577 of the California Rules of Court. You must file *Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form [NC-410](#)) and *Declaration in Support of Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form [NC-420](#)). On form NC-420, explain why the facts of your case justify the sealing.

Attach *Confidential Cover Sheet* (form NC-400) to the application. You must put all the documents that you want filed under seal into a sealed envelope marked "Conditionally Under Seal" with form NC-400 on top. Give the envelope to the court clerk (this is called "lodging"). If the application is denied, the clerk will return the documents to you unless you file a written notice within 10 days asking the court to file the documents unsealed.

11 Making the records public

Even if the documents are not sealed, as long as the other requirements are met, your name will remain confidential **UNLESS:**

- a. Your participation in the address confidentiality program is ended under Government Code section 6206.7; or
- b. The court finds by clear and convincing evidence that the allegations of domestic violence, stalking, or sexual assault in the petition are false (see Code of Civil Procedure section 1278(b).)

If another person or a court wants to make the records public for one of these reasons, the court must hold a hearing, and a notice will be sent to you.
(Gov. Code, § 6206(a)(5)(A).)

Ask your court whether they have more instructions for Safe at Home proceedings. Your court might also have other information for you, such as identifying the department that handles name change petitions and the times when petitions are heard.

CONFIDENTIAL

NC-400

ATTORNEY (<i>leave blank if no attorney</i>) NAME: FIRM NAME: STREET ADDRESS: CITY: TELEPHONE NO.: EMAIL ADDRESS: ATTORNEY FOR (<i>name</i>): [CONFIDENTIAL]	STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
PETITION OF (<i>name of each petitioner</i>): [CONFIDENTIAL]		
CONFIDENTIAL COVER SHEET—NAME CHANGE PROCEEDING UNDER ADDRESS CONFIDENTIALITY PROGRAM (SAFE AT HOME)		CASE NUMBER:

Instructions for completing this form:

- Use this form if the petitioner is an active participant in Safe at Home (the Secretary of State's address confidentiality program under Government Code section 6205 et seq.) and is asking the court for a change of name to avoid (1) domestic violence, (2) stalking, (3) sexual assault, or (4) human trafficking.
- If you are the petitioner, do not file your *Petition for Change of Name* (form NC-100) until after Safe at Home has given you a letter confirming that you are an active participant in Safe at Home and that your intended change of name is on file with Safe at Home.
- **This Confidential Cover Sheet must be attached to the first page of the petition and to any other documents filed in this proceeding.**
- Read *Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-400-INFO) for more information on how to ask the court for a change of name under Safe at Home.

Under Code of Civil Procedure section 1277(b), **the current legal name of the petitioner must be kept confidential by the court** and must not be published or posted in the court's calendars, indexes, or register of actions, or by any means or in any public forum.

This cover sheet is affixed to the following documents (*check all that apply*):

1. *Petition for Change of Name* (form NC-100)
2. *Attachment to Petition for Name Change* (form NC-110)
3. *Order to Show Cause—Change of Name* (form NC-120)
4. *Decree Changing Name* (form NC-130)
5. *Civil Case Cover Sheet* (form CM-010)
6. *Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form NC-410)
7. *Declaration in Support of Application to File Documents Under Seal in Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-420)
8. *Order on Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form NC-425)
9. *Other (describe):*

Date:

The name of the petitioner is to remain confidential UNLESS:

1. The petitioner's participation in the address confidentiality program is ended (Gov. Code, § 6206.7); or
2. The court finds by clear and convincing evidence that the allegations of domestic violence, stalking, or sexual assault in the petition are false. (Code Civ. Proc., § 1278(b).)

CONFIDENTIAL

NC-420

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: TELEPHONE NO.: E-MAIL ADDRESS: ATTORNEY FOR (name):	STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
PETITION OF (name of each petitioner):		
DECLARATION IN SUPPORT OF APPLICATION TO FILE DOCUMENTS UNDER SEAL IN NAME CHANGE PROCEEDING UNDER ADDRESS CONFIDENTIALITY PROGRAM (SAFE AT HOME)		CASE NUMBER:

I (name): _____ declare as follows:

1. I have personal knowledge of the facts stated in this declaration and could and would testify competently to those facts.
2. I am a participant in the Secretary of State's confidential address program, Safe at Home.
3. I am seeking a name change (check all that apply):
 - a. To avoid domestic violence.
 - b. To avoid stalking.
 - c. To avoid sexual assault.
 - d. To avoid human trafficking.
4. Facts showing that there is an overriding interest that overcomes the right of public access to the records in this name change proceeding are (specify):

Continued on Attachment 4 (If you need more space, attach form MC-025.)

5. Facts showing that the overriding interest described in item 4 supports filing the documents in this name change proceeding under seal are (specify):

Continued on Attachment 5. (If you need more space, attach form MC-025.)

PETITIONER:	CASE NUMBER:
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6. Facts showing that there is a substantial probability that the overriding interest described in item 4 will be prejudiced if the records in this name change proceeding are not sealed are *(specify)*:

Continued on Attachment 6. *(If you need more space, attach form MC-025.)*

7. Facts showing that an order sealing the records in this action is narrowly tailored to protect that overriding interest are *(specify)*:

Continued on Attachment 7. *(If you need more space, attach form MC-025.)*

8. Facts showing that there is no less restrictive means to protect that overriding interest than filing the entire record under seal are *(specify, including facts that show why the law requiring the court to keep the current name and the proposed name confidential, is not sufficient protection of that interest)*:

Continued on Attachment 8. *(If you need more space, attach form MC-025.)*

The number of pages attached is:

I declare under penalty of perjury under the laws of the State of California that the foregoing, including statements on all attachments, is true and correct.

Date:

(TYPE OR PRINT NAME)



(SIGNATURE OF DECLARANT)



ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): [CONFIDENTIAL]	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITION OF (Name of each petitioner): <p style="text-align: center;">[CONFIDENTIAL]</p>	
ORDER ON APPLICATION TO FILE DOCUMENTS UNDER SEAL IN NAME CHANGE PROCEEDING UNDER ADDRESS CONFIDENTIALITY PROGRAM (SAFE AT HOME)	CASE NUMBER: _____

1. The application was duly considered
- a. at the hearing on (date): _____ in Department: _____ of the above-entitled court.
- b. without hearing.

THE COURT FINDS

2. a. As to whether the following factors apply to the documents for which filing under seal has been requested:
- (1) An overriding interest that overcomes the right of public access to the record does does not exist.
- (2) The overriding interest does does not support sealing the record.
- (3) A substantial probability does does not exist that the overriding interest will be prejudiced if the record is not sealed.
- (4) The proposed order to seal this record is is not narrowly tailored.
- (5) A less restrictive means to achieve the overriding interest does not does exist.
- b. Other findings (if any): _____

THE COURT ORDERS

3. The application to file documents under seal is **denied**. The documents will be returned to petitioner unless petitioner informs the clerk of the court within 10 days that petitioner wants the unsealed documents to be filed.
4. The application to file documents under seal is **granted**. The following documents may be filed under seal:
- a. *Petition for Change of Name* (form NC-100)
 - b. *Attachment to Petition for Change of Name* (form NC-110)
 - c. *Order to Show Cause for Change of Name* (form NC-120)
 - d. *Decree Changing Name* (form NC-130)
 - e. *Civil Case Cover Sheet* (form CM-010)
 - f. *Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form NC-410)
 - g. *Declaration in Support of Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form NC-420)
 - h. *Order on Application to File Documents Under Seal in Name Change Proceeding Under Address Confidentiality Program (Safe at Home)* (form NC-425)
 - i. Other (specify): _____
5. Other order (if any): _____

Date: _____ JUDGE OF THE SUPERIOR COURT

