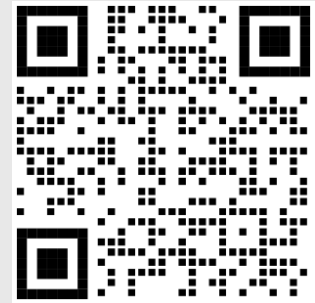


SUPERIOR COURT OF CALIFORNIA CONTRA COSTA COUNTY Jury Service Certificate Instructions

Step 1 – Access the Juror Portal

Scan the QR code or visit:

<http://juryservices.cc-courts.org/login>



Step 2 – Log In

Enter your badge and birthdate

Click **Sign In**

Step 3 – Select E-Notification Preference

Choose whether you want electronic notifications

- If yes, enter information – click submit
- If no, click submit

Step 4 – Select Service Certificate

In Juror Dashboard Portal

- Select Service Certificate
- Click Generate Service Certificate in PDF