



Town of Moraga

TOWN MANAGER

December 20, 2019

Via US Mail and Email: ctadmin@contracosta.courts.ca.gov

Anne N. Granlund, Foreperson
Contra Costa County Civil Grand Jury
P.O. Box 431
Martinez, CA 94553-0091

RE: Grand Jury letter dated December 12, 2019 regarding the Town of Moraga's response to Grand Jury Report No. 1907

Dear Jury Foreperson Granlund,

The Town of Moraga received the above referenced letter dated December 12, 2019 and received on December 16, 2019. The Town offices will be closed from December 21, 2019 through January 1, 2020. The Town has an Interim Public Works Director who needs more time to research the requested information supplied by the former Public Works Director/Town Engineer in August 2019. Therefore we respectfully request the deadline be extended to January 31, 2020 to enable our interim staff to research this issue and provide a response.

Please feel free to contact Shawn Knapp, Interim Public Works Director/Town Engineer at (925) 888-7025 or myself at (925) 888-7020 should you need additional information.

Sincerely,


Cynthia Battenberg
Moraga Town Manager