



# MARTINEZ UNIFIED SCHOOL DISTRICT

"Together we will ensure diverse paths to support all students to be college and career ready, equipped to compete and contribute in a global society."

## SCHOOL BOARD

Deidre M. Siguenza  
Jeremie Ginelli  
Jonathan T. Wright  
John L. Fuller  
Kathi McLaughlin

September 2, 2020

## DISTRICT STAFF

Interim Superintendent  
Helen Rossi

By U.S. Mail & E-Mail: [ctadmin@contracosta.courts.ca.gov](mailto:ctadmin@contracosta.courts.ca.gov)  
Contra Costa County Grand Jury

Assistant Superintendent  
Administrative Services  
Helen Rossi

Attn: Foreperson

P.O. Box 431

Martinez, CA 94553

Director  
Educational Services  
Amy Black

RE: Response to Grand Jury Report No. 2008

Director  
Student Services  
Janelle Eyet

Dear Foreperson:

Director  
Personnel Services  
Stacy Joslin

In response to your letter dated June 10, 2020, the Governing Board of the Martinez Unified School District provides this response to the following findings and recommendations in Grand Jury Report No. 2008, "Do Our Public Schools Have Adequate Emergency Supplies"?, as requested.

Coordinator  
Technology Services  
David Wildy

## SITE

### ADMINISTRATORS

Alhambra High  
Matt Chamberlain  
Principal

## Findings:

### Finding #1:

The California Education Code does not specify the type of supplies schools should maintain for emergencies.

Vicente Martinez /  
Briones School  
Lori O'Connor  
Principal

### Response to Finding #1:

The District agrees with the finding.

Martinez  
Junior High  
Kerry Cusack  
Principal

### Finding #2:

Each Contra Costa County school district determines its own emergency preparedness plans (based on California State Education Department guidelines), including the amount and type of emergency supplies to maintain at its schools.

John Muir  
Elementary  
Kathy Frazer  
Principal

### Response to Finding #2:

The District agrees with the finding.

John Swett  
Elementary  
Mike Cannon  
Principal

Las Juntas  
Elementary  
Karen Carlson  
Principal

Morello Park  
Elementary  
Ami Nichols  
Principal

Martinez Adult  
Education  
Suzanne Murphy  
Director

### Finding #3:

The Contra Costa County Office of Education posts on its website a recommended list (minimum standard list) of emergency supplies for school districts.

Response to Finding #3:

The District agrees with the finding.

Finding #4:

Some Contra Costa County school districts did not demonstrate that they maintain supplies in conformity with the Contra Costa County Office of Education minimum standard list.

Response to Finding #4:

The District partially disagrees with the finding. The District has not verified whether other school districts maintain supplies in conformity with the County Office of Education's minimum standard list.

Finding #5:

Some Contra Costa County school districts fund purchasing and replenishment of emergency supplies through their annual budgets, but most school districts in Contra Costa County fund them through parent or community donations.

Response to Finding #5:

The District partially disagrees with the finding. The District is not aware of how other school districts in Contra Costa County fund the purchase of emergency supplies.

Finding #6:

Contra Costa County school districts can apply for federal, state, corporate or non-profit organization grants to help pay the cost of acquiring and maintaining school emergency supplies.

Response to Finding #6:

The District agrees with the finding.

Finding #7:

Each Contra Costa County school district has either a designated safety/ resource officer or a school administrator who fills the safety/ resource officer role.

Response to Finding #7:

The District partially disagrees with the finding. The District has not verified the existence of an assigned safety/resource officer or school administrator being assigned to this role in every school district.

Finding #8:

There is no legal requirement that teachers renew CPR and First Aid certification training after teachers initially obtain their teaching credential.

Response to Finding #8:

The District agrees with the finding.

**Recommendations**

Recommendation #1:

Each Contra Costa County school district board should consider adopting the Contra Costa County Office of Education Emergency Supplies list (minimum standard list) for its schools and identifying funding sources to purchase the supplies, by December 31, 2020.

Response to Recommendation #1:

This recommendation has not yet been implemented, but will be implemented in the future, by the end of the 2020-21 school year.

Recommendation #2:

The Contra Costa County school district boards should consider applying for federal, state, corporate, and non-profit organization grants to fund the acquisition of school emergency supplies, by June 30, 2021.

Response to Recommendation #2:

This recommendation requires further analysis. All schools have a complete set of emergency preparedness supplies in each classroom for up to 3 days. An annual accounting is done each year to assure that all items are in the emergency packs and perishables that need replacement are replaced. Our local refinery has historically provided funding for the replenishment of emergency supplies. The district will consider

applying for grants if funds are not provided by local efforts such as PTA, MEF or local refineries.

Recommendation #3:

Each Contra Costa County school district board should consider developing a plan to identify organizations that provide CPR and First Aid certification refresher training for district teachers, by December 31, 2020.

Response to Recommendation #3:

This recommendation has not yet been implemented, but will be implemented before December 1, 2020.

Recommendation #4:

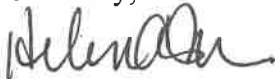
Each Contra Costa County school district board should consider developing a plan to identify funding, if necessary, to provide CPR and First Aid certification refresher training for district teachers, by December 31, 2020.

Response to Recommendation #4:

This recommendation has not yet been implemented, but will be implemented by June 30, 2021 should schools reopen at that time.

This completes the District's response. Thank you.

Sincerely,



Helen A Rossi  
Superintendent